

Planning Council



Mark Kezios, Chair

Saturday, July 15, 2006
8:30 am
Best Western Central Phoenix Inn
1100 North Central Avenue, Phoenix
Executive Boardroom

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Meeting Minutes

Attended: Barr Jenkins, Carol Williams, Colin Sheffield, Charlton Wilson, Claire Sinay, Debby Elliott, Deborah Frusciano, Eric Moore, John Zielinski, Keith Thompson, Larry Stähli, Maclovía Zepeda, Marc Allan, Mark Kezios, MiAsia Pasha, Michelle Barker, Stephen O'Dell
Alternates: Cheri Tomlinson for Helen Lansche, Terri Leija for Mary Rose Wilcox
Excused: Damon Gunn, Randall Furrow, Tara Geotas
Absent: Antonio Escalante, Fran Garrett, Jesus Arellano
Guests: Jane DuFrane, John Sapero, Julie Young, Kevin McNeal, Mary Rose Wilcox, Michael Bryson, Miguel Garruna, Philip Seeger, Rosie Casillas-Nuñez

All of the documents discussed below are available from Planning Council Support.

Welcome, introductions and declarations of any conflicts-of-interest

Mark Kezios called the meeting to order and welcomed the attendees. Everyone introduced him/herself and declared any conflicts-of-interest.

Determination of quorum

Mark Kezios determined that quorum was established, with 15 of 25 members present at 8:35 am.

Council Chair update

Planning Council Chair Mark Kezios briefly addressed the Members, Alternates, consultants and guests concerning the task at hand.

Maricopa County Supervisor Mary Rose Wilcox described her personal and professional experiences with HIV-positive people and the epidemic's issues. She firmly advocated outreach services and support of minority communities with bilingual and culturally appropriate services. She offered the County's assistance in assuring that agencies' employees are culturally and linguistically competent in meeting the needs of the Hispanic community.

Priority Setting and Resource Allocation

Information packets were distributed to voting members or their alternates that included:

- A meeting agenda;
- Information packets used during the data sessions;
- An infrared remote control to be used for voting on every motion through a computer-controlled audience response system;
- A calculator; and

MEETING MINUTES continued

- A pen, a pencil, a highlighting marker and a notepad.

John Sapero of Planning Council Support (PCS) facilitated as the Council reviewed the data analyzed during the recent data sessions and study workgroups. Eligible voting members determined funding amounts for those prioritized service categories through a series of votes following discussions. The goals identified by the Planning Council in the "2006-2009 Comprehensive Plan" were among the many factors that members considered. The following table represents the votes that were taken to approve the resource allocation to service categories.

Priority	Service Category	Total if Increased	Total if Reduced	Minority AIDS Initiative
1	Primary HIV Medical Care	\$ 2,113,401	\$ 2,048,442	\$ 115,322
2	Pharmaceuticals Title I	14,476	14,476	-
3	Case Management	1,387,576	1,145,112	-
4	Oral Health	682,108	562,599	-
4a	<i>Oral Health Emergency Client Assistance</i>	83,000	80,000	-
5	Pharmaceuticals Title II	-	-	-
6	Mental Health Services	144,144	119,490	18,720
7	Substance Abuse Services	203,205	172,762	35,340
8	Transportation	195,582	161,037	-
9	Alternative/Complimentary Services	302,202	248,825	-
10	Food Bank/Meals/Nutritional Supplements	298,386	245,863	-
11	Psychosocial Support Services	117,120	96,433	-
12	Outreach Services	231,138	231,138	175,138
13	Nutritional Counseling	161,385	132,880	-
14	Emergency Financial Assistance	11,620	9,568	-
15	Health Education/Risk Reduction	-	-	-
16	Home Health Care	94,176	77,542	-
17	Legal Services	30,132	30,132	-
18	Interpreting Services	6,045	4,977	-
19	Emergency Housing Assistance	-	-	-
20	Health Insurance	13,280	10,934	-
	Total	\$ 6,088,976	\$ 5,392,210	\$ 344,520

The percentages for the total Minority AIDS Initiative allocation remain the same whether funding increases or reduces for the other allocations; therefore, the percentages within each scenario may be calculated with the MAI already included in both totals equally, as it is above.

Kevin McNeal and Jane DuFrane of the Administrative Agency assisted the process throughout the day. Julie Young, consultant to the Administrative Agent, provided analysis on how she developed projections on potential clients and expected service costs based upon CAREWare data, epidemiology, and provider input.

Potential directives on how services should be provided were discussed, though none were approved. Members expressed concern that suggesting directives without a cost/benefit analysis was not data-driven. Members commented that agencies may be overburdened in fulfilling directives connected to MAI funding, since it has special restrictions and reporting requirements already. Jane DuFrane said that her office has listened closely to the intentions of the Council and will strive to meet the goals.

MEETING MINUTES *continued*

MOTION: Eric Moore motioned that the Planning Council allow the Administrative Agency the discretion to assign proportional allocations into each service category based on either an increase or decrease in base funding within $\pm 8\%$ from the current year's grant award. John Zielinski seconded.

DISCUSSION: None.

OUTCOME: The motion passed.

Current events summaries

None.

Call to the public

None.

Adjourn

Mark Kezios requested attendees to complete the meeting evaluations. The meeting adjourned at approximately 4:48 pm.

The next regular meeting of the full Planning Council is scheduled for August 10, 2006. The Council generally meets on the second Thursday of each month.